

## **Part-Time On Air Personality /Voice Over**

**Total of position slots: (2)**

KCEP Power 88.1 FM is seeking an On Air Personality Voice Over Talent for public urban radio.

### **Specific Duties and Responsibilities:**

Hosts the radio station's programming, and operates tape delay and duplication facilities.

Researches and writes stories and features for special broadcast as assigned.

Selects, edits, and compiles program segments into a complete program.

Acts as an on-air fundraising talent.

Writes public service announcements.

Operates studio equipment.

Maintains accurate FCC logs.

Coordinates on-air promotion of programs.

Knows the operation of and broadcasting techniques of a radio station, and FCC rules and regulations.

Completes production assignments.

Performs related work as assigned.

### **MINIMUM QUALIFICATIONS:**

Any combination that provides the required knowledge and abilities to perform all of the above tasks.

**SKILLS:** Must have basic knowledge of personal computers, including Windows 95-98, Windows XP, Windows Vista, software and basic knowledge of broadcast production and recording editing systems (cool edit-CUBASE), Samplitude and Adobe Audition.

To be considered an applicant you must submit all of the following: air check, a cover letter, resume, Economic Opportunity Board of Clark County application and a list of three professional references. The application may be downloaded from our website at [www.power88lv.com](http://www.power88lv.com). The application package MUST be mailed to

Attention: Human Resources, 330 W. Washington Las Vegas NV 89106.

**Applications deadline is June 4, 2010 by 5:00pm close of business.**

Economic Opportunity Board of Clark County is an Equal Opportunity/Affirmative Action employer, providing equal employment opportunities to all those qualified, without regard to race, religion, national origin, sex, age, marital status, disability or sexual orientation.