



Black History Legacy Bowl 2010 | Saturday, February 27th, 2010

NEO SOUL FOOD FESTIVAL OFFICIAL RULES AND REGULATIONS

Note: This event will be held outside at the Dr. William U. Pearson Community Center Park. Please make a note of weather conditions. Spaces will be available on a first come, first served basis. A limited number of tables and space are available. Please respond early. Your reservation will be confirmed by mail or email.

General Guidelines & Information:

Food vendors who apply and are selected must meet the guidelines established by the Neo Soul Food Festival event organizer. Please see important disclaimer at the bottom of this page

Only full-service restaurants, fast food, and licensed food vendors will be considered for participation in the Neo Soul Food Festival. Employees of the Las Vegas Urban League, Clark County, and Power 88.1 and their families are not eligible. Vendors must adhere to all rules and regulations set forth in this document and the hosting facility ordinances

Food vendors will be required to show proof of Comprehensive General Liability policy with liability limits \$1,000,000 per occurrence and \$1,000,000 aggregates. The Neo Soul Food Festival – Dr. William U. Pearson Community Center must be named as additional insured on these policies as follows: **Certificate holder is listed as additional insured on General Liability Policy as Neo Soul Food Festival – Dr. William U. Pearson Community Center, 1625 W. Carey Ave., North Las Vegas, Nevada 89032** and list the city you will be vending in **(North Las Vegas, NV)** The Neo Soul Food Festival must receive certificates of insurance with the vendor registration form.

All vendors who have three (3) or more employees must provide a copy of Workers Compensation Insurance with liability limits of \$100,000.

Participating food vendors must comply with the rules and regulations of the hosting State's Health Department with jurisdiction over any Neo Soul Food Festival event. These forms are attached and can also be obtained by accessing the Southern Nevada Health District website prior to the event or festival.

In addition to any vendor fee established by the special event or festival, all vendors and concessionaires **must** have a business license from the either the City of Las Vegas, the City of North Las Vegas or the City of Henderson.

All vendors and concessionaires will be responsible for reporting applicable state and local taxes.

Only approved food items as listed on the application may be sold. Participants may sell no items such as t-shirts, cups, aprons etc. during the event without written approval of



the Neo Soul Food Festival event coordinator. The event coordinator must approve any promotional items given away at the event in advance.

No vendors may serve or sell any beverages.

No items may be served in a glass container of any kind.

The event committee will review applications; specific foods must be listed on the application to ensure a balanced selection of menu items per vendor.

Vendor set-up begins at 7:00 a.m. on Saturday, February 27, 2009. All vendors are expected to be completely set-up by 11:00 am. Event is from 11:00 am to 5:00 p.m.

Tear down time will be on Saturday, February 27, 2009 from 6:00 p.m. to 8:00 p.m.

Please complete registration form and return it no later than **Friday, January 22, 2010**. By mail: Dr. William U. Pearson Community Center, Attn: Food Festival, 1625 W. Carey Ave., North Las Vegas, Nevada 89032 or by fax: 702.636.0143.

All vendors are responsible for bringing own equipment and all items needed to properly operate and vend. All food vendors must have at least one CO2 fire extinguisher in the booth at all times. Please attach menu with completed registration form and payment.

**The Neo Soul Food Festival recruits and registers vendors for our event. If someone other than the Neo Soul Food Festival contacts you about vending at the Neo Soul Food Festival event, please be aware that he/she may be selling fraudulent vendor placements. Any vendors not registered through the Neo Soul Food Festival will not be permitted at the Neo Soul Food Festival event. Any person(s) found to be selling fraudulent vendor spots for the Neo Soul Food Festival event will be prosecuted to the fullest extent of the law.*

Menu Guidelines:

Participants will NOT be allowed to serve or sell any non-alcoholic or alcoholic beverages at the Neo Soul Food Festival including smoothies, ice cream, shaved ice, ice etc.

The majority of food preparation should take place at the food vendor's normal place of business. Specialties should be "finished off" at the site of at the event site.

There are a total of (15) eligible Vendors; (5) Soul, (5) Creole/Cajun, and (5) BBQ. The spaces are on a first come, first serve basis.

Soul Food Vendors are required, for the contest, to make Catfish, Greens, Yams and Macaroni and Cheese. **Creole/Cajun Food Vendors** are required, for the contest, to make Red Beans and Rice, Chicken Gumbo and Crab Cakes. **BBQ Food Vendors** are



required, for the contest, to make BBQ Beef Ribs, Corn on the Cob, Baked Beans and Potato Salad.

Please submit your competition menu with your entry form to: Dr. William U. Pearson Community Center, Neo Soul Food Festival, 1625 W. Carey Ave., North Las Vegas, Nevada 89032 or fax to (702)636-0143 or e-mail to troberts@lvccul.org.

Entries must be received by Friday, January 22, 2010. Event organizers are not responsible for lost or misdirected mail.

Recipes will be judged on the basis of: taste/texture (50%); visual presentation/appearance (30%); originality (20%).

There is only (1) prize, awarded to first place, per category due to there only being (5) vendors in each category.

By submitting an entry, entrant agrees to the use of his/her name, photo and recipe submission in any form of publicity or trade promotion purposed by the event organizers.

The decision of the judges is final in all aspects of this contest. An individual/organization may be a winner in only one category.

There will be no substitutions of prizes as offered except at the discretion of the event organizers. Prizes are non-transferable.

Category winners will be required to sign and return an Affidavit of Eligibility, Publicity, Liability and Ownership Release.

The contest may be cancelled without penalty should the event organizers deem it necessary. Winners may not be selected in all categories at the judges' discretion.

Fees & Costs:

The cost of reserving a food vending space is \$100.00 per space. Registration fee is non-refundable and it is required before a food vending space can be secured. No set-up will be allowed without payment of the required \$100.00 fee. The price includes: one 8 ft table, two chairs, and one 10'x10' canopy. Need access to an electrical outlet; there will be a \$30.00 additional fee.

No personal checks. Please make all cashier or organizational checks and money orders out to: Dr. William U. Pearson Community Center (in memo: Neo Soul Food Festival). There will be a \$100.00 late fee for all payments after February 5, 2010. There will be a \$100.00 return check fee. The Soul Food Festival is looking forward to a profitable venture for all participants. Food vendors will keep 100 percent of sales.